

**Stephen F. Austin State University**  
**Application for the Middle Level Grades - MLG 4-8**  
**Distance Education Completion Program**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
(City) (State) (Zip Code)

Social Security Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Work Phone Number \_\_\_\_\_ E-Mail Work \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ E-Mail Home \_\_\_\_\_

Are you currently working as a paraprofessional? \_\_\_\_\_ School Name \_\_\_\_\_

Location \_\_\_\_\_ School Phone Extension \_\_\_\_\_ Grade Level \_\_\_\_\_

Do you receive the Educational Aide Exemption Scholarship? \_\_\_\_\_

**REQUIREMENTS FOR ADMISSION TO THIS PROGRAM**

1. Self discipline and technological skills
2. GPA of 3.0 in approved 45 hours of specified courses
3. Prior or current experiences with children and access to an 4-8 classroom for field experience
4. Commitment to four trips to Nacogdoches, Texas, to coincide with laboratory courses

**PRIORITIES FOR ADMISSION TO THIS PROGRAM**

1. Priority will be given to applicants who are currently serving as paraprofessionals in fourth through eighth grade classrooms, but other students are encouraged to apply if they meet requirements listed below.
2. Priority will also be given to students living sixty miles or more from campus or having other circumstances limiting the ability for on-campus instruction including but not limited to:
  - a. head of household with dependents,
  - b. fulltime job,
  - c. primary care provider for family or other dependents, or
  - d. other extenuating circumstances.
3. Priority will also be given to students who exhibit exemplary writing skills reflected in this application.

**APPLICANT AGREEMENT**

1. I agree to take all SFA courses online. The content in the regular face-to-face courses is configured in a different manner.
2. I will be able to come to the SFASU campus in Nacogdoches, at my own expense, one trip per semester, not to exceed three days in any given trip for labs and workshops related to courses.
3. I realize the courses in this program must be taken in a specified sequence.
4. I have access to a computer, scanner, and Microsoft Office software, digital camera and video camera.
5. I have access to middle-level classrooms and children and can get permission to videotape demonstrating my teaching skills.
6. I understand that all rules, policies and requirements of the University, College of Education, and Department of Elementary Education shall apply to student admission and continuance in the program.
7. I certify that the above information is true and correct.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

## **Middle Level Grades - MLG 4-8**

### **Distance Education Completion Program Information**

We highly recommend **face-to-face courses** and think these courses best serve most students. Observation/teaching experiences in the University Charter School provide exemplary models for future teachers. Often, however, dedicated students must find other avenues of preparation in order to pursue their career goals. This online program is one that **paraprofessionals** and qualifying students may choose in order to complete a bachelor's degree and become certified to teach fourth through eighth grades. To provide teacher candidates with exemplary classroom experiences, they must come to Stephen F. Austin State University and observe/participate in the University Charter School classrooms and in workshops related to courses for **one to three days**. Only one trip to campus per semester will be necessary.

The SFASU courses must be taken in a specified sequence. Candidates may take twelve to fourteen hours per semester. (A candidate may wish to take only six to eight hours per semester, but would continue to take the courses in sequence.) The program is designed so the online courses required to complete the degree could be completed in five semesters excluding summers. Additional courses from community colleges could be taken during summers.

### **Personal Information-Written Responses**

Using a separate sheet, please respond, in writing, to the following questions. Be sure to type/word process your list of answers and **restate each question in your document**. Attach the prepared sheet to the application.

1. What is your overall GPA?
2. Why do you want to be in this online program?
3. Which factors prohibit you from taking courses on campus?
4. Where do you live? Is this more than sixty miles away from campus?
5. Share your prior experience working with children (including your own.)
6. Describe your technological skills.
7. Explain your experience with web-enhanced or online courses.
8. List software that you use.
9. Do you have access to a computer, Microsoft Office software, and a scanner?
10. Do you have access to a video camera and digital camera?
11. Please indicate which area of certification you are interested in pursuing: Generalist, English Language Arts, Math, or Social Studies.

### **Steps to be Completed for Admission to the Program and University**

- \_\_\_\_\_ Apply for admission to the **MLG 4-8 Completion Program**.  
(Admission to the program is contingent upon admission to the University.)
- \_\_\_\_\_ Apply for admission to Stephen F. Austin State University. <http://www.sfasu.edu/admissions/transfer/>
- \_\_\_\_\_ Apply for financial aid if needed. <http://www2.sfasu.edu/faid/>
- \_\_\_\_\_ Be advised by the Coordinator of this program, Michelle Williams, <[mlgonline@sfasu.edu](mailto:mlgonline@sfasu.edu)>
- \_\_\_\_\_ Meet the criteria for admission to Teacher Education at approximately 66 credit hours.

To complete a MLG 4-8 Program requires 120-122 hours. All rules, policies and requirements of the University, College of Education, and Department of Elementary Education shall apply to student admission and continuance in the program.

Please visit the Website for this program at:

<http://www.sfasu.edu/education/departments/elementary/areasofstudy/mlgdist.asp>

**Please submit your completed application, your written responses, signed agreement from page one, along with all unofficial transcripts (copies are acceptable) to:**

**Dr. Michelle Williams  
Stephen F. Austin State University  
Department of Elementary Education  
P.O. Box 13017 – SFA Station  
Nacogdoches, TX 75962**

**Email: [mlgonline@sfasu.edu](mailto:mlgonline@sfasu.edu)  
Phone: (936) 468-1597  
Fax: (936) 468-1701**

## TRANSFER COURSES

**SFA Transfer-Student Policy:** A maximum of 66 credit hours from the degree requirements plus the 2 credit hours of physical education may be transferred from a Community College.

**Program Policy:** 66 credit hours from the following specified courses may be taken at local community colleges and transferred to SFA.

A total of 45 hours from the following list must be completed to be eligible to apply for the program.

**\* Please insert your grade earned for all completed courses.**

AREA	SFA COURSE	CC COURSE	CREDIT HOURS	SFA'S DESCRIPTION	* GRADE
<b>COMMUNICATIONS</b> 12-13 hrs	ENG 131	ENGL 1301	3	Composition; Rhetoric and Argument	
	ENG 132	ENGL 1302	3	Composition and Rhetoric: Critical and Analytical	
	COM 111	SPCH 1315	3	Public Speaking	
	AND	AND		AND	
	SPA 131 + L	SPAN 1411	3-4	Elementary Spanish I (or Other Foreign Language)	
	OR	OR		OR	
	ENG 273	ENGL 2311		Technical & Scientific Writing	
<b>MATHEMATICS</b> 9 hrs	MTH 127	MATH 1350	3	Introduction to Math for Elementary Teachers	
	MTH 128	MATH 1351	3	Intermediate Math For Elementary Teachers	
	MTH 138	MATH 1314	3	College Algebra	
<b>NATURAL SCIENCES</b> 8 hrs	CHE 111 + L	CHEM 1305	4	Introductory Chemistry I	
	OR	OR		OR	
	PHY 101 + L	PHYS 1405		General Physics I	
	AND	AND		AND	
	BIO 121 + L	BIOL 1408	4	Concepts of Biology	
	OR	OR		OR	
	GOL 131 + L	GEOL 1403		Introductory Geology	
<b>HUMANITIES &amp; VISUAL &amp; PERFORMING ARTS</b> 6 hrs	ART 280	ARTS 1301	3	Art Appreciation	
	ENG _____	ENG _____	3	Third semester of English (must be Literature; Sophomore Level)	
<b>SOCIAL &amp; BEHAVIORAL SCIENCES</b> 15 hrs	HIS 133	HIST 1301	3	U.S. History Survey: 1000-1877	
	HIS 134	HIST 1302	3	U.S. History Survey; 1877 Present	
	PSC 141	GOVT 2301 or 2305	3	Intro. to American Government: Theory & Politics	
	PSC 142	GOVT 2302 or 2306	3	Intro. to American Government: Structure & Functions	
	GEO 131	GEOG 1303	3	World Regional Geography	
<b>EDUC</b> 6 hrs	MLG 400	EDUC 1301	3	Case Studies/Mid-Level Students	
	EPS 380	EDUC 2301	3	Educational Psychology	
<b>KINESIOLOGY</b> 2 hrs	KIN		2	Any activity course	
<b>COLLEGES ATTENDED:</b>					Credit hours earned
1.			Credit hours earned		
2.			Credit hours earned		
3.					